

Indiana State Tax Exemption No.
103186549

St. John's Episcopal Church
Check Request

Federal Tax I.D. No.
35-107683

Payment Due Date	Submitted By	Date Submitted	Invoice No.	St. John's P.O. No.

Reason for Payment:

Attach P.O., invoice, pack slip, receipts, and any other pertinent information.

Acct. No.	Account Name	Amount Charged	Memo

Total Amount of Check: \$ -

Make Check Payable To:

*Include complete mailing address **only** if not shown on attached P.O. or invoice.*

Approved By	Date Approved	Check No.	Check Date.	Treasurer

2010 G/L Acct. Numbers and Vestry Liaison Responsible For Approving Expenditure

No.	Account Name	Vestry Liaison	No.	Account Name	Vestry Liaison
425	Projects	Chris Johnson	740.1	Electricity	Jane Gallagher
615	Rector's Reimbursed Expenses	Larry Baumgardner	740.2	Trash collection	Jane Gallagher
640	Rector's Continuing Education	Larry Baumgardner	740.3	Gas	Jane Gallagher
650	Supply Priest	Todd Kleffman	740.4	Wastewater	Jane Gallagher
700	Telephone	Jane Gallagher	740.5	Water	Jane Gallagher
701	Communications	Sara Lawrence	742	Bookkeeping and Audit	Chris Johnson
702	Janitorial Supplies	Jane Gallagher	745	Altar Supplies	Carole Meyer
703	Kitchen Supplies	C.J. Charles	750	Organ/Piano Maint./Music	Carole Meyer
705.1	Office - Copy Machine	Todd Kleffman	755	Christian Education	Chris Johnson
705.2	Office - Paper	Todd Kleffman	757	Youth Ministry	Jane Gallagher
705.3	Office - Ink, pens, pencils	Todd Kleffman	760	Parish Life	Jill Lamberton
705.4	Office - Postage	Todd Kleffman	761	Pastoral Care	Sara Lawrence
705.6	Office - Miscellaneous	Todd Kleffman	762	Newcomers	Jill Lamberton
705.7	Office - Computer Supplies	Todd Kleffman	765	College Ministry	Todd Kleffman
705.8	Office - Church Literature	Todd Kleffman	770	Discretionary Fund	Todd Kleffman
710	Advertising	Jane Gallagher	775	Convention Attend. Expense	Larry Baumgardner
725	Repairs and Maint.	Jane Gallagher	777	Theo. Education Offering	Todd Kleffman
730	Major Repairs/Building Furn.	Jane Gallagher	783	Outreach	Barb Easterling
735	Insurance	Jane Gallagher	791	Special Church Events	Larry Baumgardner
739	Continuing Ed. - Staff	Todd Kleffman	799	Special Purchases Account	Larry Baumgardner